

Name of Procuring Entity:

Request for Quotation (P.R. No.):

Revised on:

Date :

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User :

COMPANY NAME: Mambajao Central School

ADDRESS: Poblacion Mambajao, Camiguin

TEL NO./FAX NO.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within _____ upon receipt of the approved funded Purchase Order (P.O.)
3. Warranty shall be for a minimum of three (3) months for supplies & materials from dated of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product, if applicable

LUISITO A. ACERO

Chairman, BAC-Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE

TOTAL

P

Brand and Model: _____

Warranty : _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date